

Eldred Township Supervisors
Regular Meeting
December 9, 2024

This meeting was held at the Eldred Township Building. Chairman Greeley called the meeting to order at 4:30 PM. The meeting was opened with a salute to the flag. Roll Call. Supervisors Gordon Greeley, Laird Raybuck and John MacBeth were in attendance.

PUBLIC COMMENT PERIOD:

Tax collector, Lorie Park, asked what should be done in the event of a bounced check. Per Chairman Greeley, it should be turned into the Magistrate's office.

A resident addressed issues with the plowing on Masters Road. Chairman Greeley thanked the resident for bringing the issue to the Supervisors and will speak with the road crew.

Motion by Laird Raybuck to approve Regular Meeting Minutes for November 11, 2024. The motion was seconded by Chairman Greeley. Vote: 3 ayes. Motion carried.

Motion by Chairman Greeley to approve Special Meeting Minutes for November 21, 2024. Supervisor MacBeth seconded the motion. Vote: 3 ayes. Motion carried.

Total Receipts (November 1, 2024 to November 30, 2024): \$85,316.03

Total Expenditures (November 1, 2024 to November 30, 2024): \$84,335.61

Total Balance (all accounts) on November 30, 2024: \$141,229.38

Supervisor Raybuck made a motion to acknowledge receipt of the Treasurer's Report. Chairman Greeley seconded the motion. Vote: 3 ayes. Motion carried.

Supervisor Raybuck made a motion to approve payment of the invoices for November 2024 in the amount of \$73,176.99. Chairman Greeley seconded the motion. Vote: 3 ayes. Motion carried.

Chairman Greeley made a motion to approve payment of payroll expenses for November 2024 in the amount of \$11,158.62. Supervisor MacBeth seconded the motion. Vote: 3 ayes. Motion carried.

ROADMASTER REPORT:

1. Installed new stop sign and road sign on Spring Creek Road at Gilbert Intersection.
2. General road maintenance when able to do so.
3. Stainless hopper installed in 2010. The plow for it is by salt shed if needed.
4. Someone pushed the top of Craft Run Road in. It had to be opened with 4 x 4.
5. Changed filters and oil in mini excavator.
6. 2010 International developed engine oil leak. Leak appears to be steel flange on hose to steel line from turbo to oil filter housing assembly. Part has been ordered.
7. Looking for junk tires to mount on rims of old '95. All our spare tires are in decent shape.
8. Roadmaster is still attempting to settle damages done to 2008 550 truck that was damaged by a farm equipment operator.
9. The road crew was involved in an accident. While stopped on Route 949 N at intersection of Routes 949 and 36, a pickup truck also on 949 N failed to stop on icy roads and ran into the back of the township vehicle. State Police were called, and a general report was issued. No citations were issued.

UNFINISHED BUSINESS:

1. Application for the PLIGIT P-Card provided by BMO Financial Group was approved on November 26, 2024. According to Patrick Delle Rose, the consultant from BMO Financial Group, we should receive the cards shortly.
2. There will be a Special Meeting on December 30, 2024 at 4:30 PM at the Eldred Township Building. The purpose of this meeting will be to adopt a budget for 2025.

NEW BUSINESS:

1. The 2025 Fee Schedule from Sewage Enforcement Officer, Russ Braun, has changed. The new fee schedule

was reviewed by the Supervisors and Chairman Greeley will discuss changes with Russ Braun.

2. The Eldred Township Municipal Authority sent a written request for a dispensation from Ordinance 1-2020 for a tap on the 6" main line on Masters Road to connect a 2" service line to the Church of God of Pennsylvania's campground.
Motion by Chairman Greeley to approve dispensation from Ordinance 1-2020. Seconded by Supervisor Raybuck. Vote 3 ayes. Motion carried.
3. The Eldred Township Municipal Authority sent a letter requesting that Rod Thomas be appointed to the ETMA board.
Motion by Supervisor MacBeth to appoint Rod Thomas to the Eldred Township Municipal Authority Board for a term beginning January 1, 2025 and ending December 31, 2030. Seconded by Chairman Greeley. Vote 3 ayes. Motion carried.
4. A building is being constructed on a property on O'Donnell Road. The property owner was notified on November 13, 2024 by PennSafe that a building permit is required, and the property owner was instructed to obtain one from the township. As of December 9, 2024 owners have not obtained the required permit. Chairman Greeley made a motion to direct PennSafe to take the necessary steps with the property owners. Seconded by Supervisor Raybuck. Vote 3 ayes. Motion carried.
5. A building is being constructed on a property on State Route 949. The property owner was notified on November 15, 2024 by PennSafe that a building permit is required, and the property owner was instructed to obtain one from the township. As of December 9, 2024 owners have not obtained the required permit. Chairman Greeley made a motion to direct PennSafe to take the necessary steps with the property owners. Seconded by Supervisor Raybuck. Vote 3 ayes. Motion carried.
6. The Jefferson County Assessment Office requires a form to certify tax rates for 2025 from municipalities. The form must be submitted by December 31, 2024. Supervisors are required to sign the Data Input Form.
Discount 2%
Penalty 1%
Municipal Real Estate Tax 4.1 Mills
Fire Protection .5 Mills
Motion by Chairman Greeley to set the Real Estate Tax at a rate of 5.1. Seconded by Supervisor MacBeth, Vote 3 ayes. Motion carried.
7. 2025 ATV Permit Application was modified to state that no change will be given when paying at the office with cash. Motion by Chairman Greeley to approve the 2025 ATV Permit Application. Seconded by Supervisor MacBeth. Vote 3 ayes. Motion carried.
8. The Jefferson County Tax Collection Committee (JCTCC) has submitted a 2025 budget with total revenues of \$3,500.00 and total expenditures of \$3,500.00. Eldred Township's share of the JCTCC's operating expenses for 2025 is \$56.35. Eldred Township is required to appoint a voting delegate to be the Eldred Township representative at the TCC meetings. There are two meetings per year. The first meeting will be January 28, 2025 at 7 p.m. at the Hickory Grove Elementary School. The second meeting is expected to be in July. In addition, the township is required to appoint a first and second alternate voting delegate.
Motion by Chairman Greeley to appoint Cindy Manns as the primary voting delegate to be the representative at the JCTCC meeting. Seconded by Supervisor MacBeth. Vote 3 ayes. Motion carried.
Motion by Chairman Greeley to appoint Supervisor Raybuck as the first alternate voting delegate to be the representative at the JCTCC meeting. Seconded by Supervisor MacBeth. Vote 3 ayes. Motion carried.
Motion by Chairman Greeley to appoint Supervisor MacBeth as the second alternate voting delegate to be the representative at the JCTCC meeting. Seconded by Supervisor Raybuck. Vote 3 ayes. Motion carried.
Motion by Chairman Greeley to approve the 2025 budget of Jefferson County Tax Collection Committee. Seconded by Supervisor MacBeth. Vote 3 ayes. Motion carried.
9. Omega Incorporated has completed work on Craft Run Road and are requesting that their \$6,000.00 bond be returned. Paul Ross spoke with a representative of Omega Incorporated, and they are requesting \$1,800.00 as partial payment for the sandstone they placed at the crossing.
Motion by Supervisor MacBeth to disapprove payment of \$1,800.00 to Omega Incorporated. Seconded by Chairman Greeley. Vote 3 ayes. Motion carried.
The issue of returning the \$6,000.00 bond will be tabled until the next meeting.
10. The township received the proposed budget and dues schedule from the Greater Jefferson Area Council of

Governments. Eldred Townships dues remain unchanged at \$700.00.

Motion by Chairman Greeley to approve the 2025 budget of the Greater Jefferson Area Council of Governments for the fiscal year January 1 2025 to December 31, 2025. Seconded by Supervisor MacBeth. Vote 3 ayes. Motion carried.

Motion by Chairman Greeley to approve payment of \$700.00 to the Greater Jefferson Area Council of Governments. Seconded by Supervisor Raybuck. Vote 3 ayes. Motion carried.

11. Discussion: Employee Healthcare. Deadline for enrollment is December 15, 2024. Options have been outlined to Supervisors and to employees.
12. The Roadmaster reported that his computer will no longer turn on. He uses it for communication purposes and needs to be able to respond to PA One Call Inquiries and PennDOT invoice approval requests. Chairman Greeley made a motion to spend up to \$2,000.00 to purchase a new computer with a service contract. The new computer will be used by the township secretary and the secretary's computer will then be used by the Roadmaster. Seconded by Supervisor MacBeth. Vote 3 ayes. Motion carried.

OTHER SUPERVISOR COMMENTS OR CONCERNS

Supervisor Raybuck made a motion to adjourn at 5:45 PM. Seconded by Chairman Greeley. Vote: 3 ayes. Meeting adjourned.

The next regular meeting will be held at the Eldred Township Building on January 6, 2025, at 4:30 pm.

Cindy Manns,
Secretary